

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Meeting on Wednesday, July 20, 2011 was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark**
 Chris Colbert
 William Gilbert
 Patricia Griffin
 Kirk Martin
 Bruce Miller
 Scott Tracy

Staff: **Hazel Johns**, Assistant Airport Director
 Tracy Lincoln, Airport Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

Absent: **Karen Ramsdell**, Airport Director

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Lease Review Sub Committee met on Monday, July 11, at 1:00 pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA. The meeting minutes are attached.
3. That on Thursday, July 14, 2011 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the special meeting of Wednesday, June 8, 2011.

ACTION: Motion/Second for approval of the minutes by Commissioners Colbert/Gilbert.
Unanimous voice vote.

CONSENT CALENDAR

LEASE AGREEMENTS - *New Tenants:*

5. SUBJECT: LEASE AGREEMENT – AEROBAT AVIATION, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Aerobat Aviation, Inc., a Georgia Corporation, for 560 square feet of office space at 53-B Gerald Cass Place, at the Santa Barbara Airport, effective August 1, 2011, for a monthly rental of \$773, exclusive of utilities.

Approved the recommendation; Agreement No. 201145

6. SUBJECT: LEASE AGREEMENT – CLEANSTREET

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with CleanStreet, a California Corporation, for 2,960 square feet of land at 6105-E Francis Botello Road, at the Santa Barbara Airport, effective August 1, 2011, for a monthly rental of \$444.

Approved the recommendation; Agreement No. 201146

LEASE AGREEMENTS – Renewals: Month-to-month

7. SUBJECT: LEASE AGREEMENT – ASPLUNDH TREE EXPERT COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with Asplundh Tree Expert Company, a Pennsylvania Corporation, for 208 square feet of office space in Building 312, Unit F, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective August 1, 2011, for a monthly rental of \$362, exclusive of utilities.

Approved the recommendation; Agreement No. 201143

8. SUBJECT: LEASE AGREEMENT – DANIEL R. WALLER, DBA PRECISION MOTORCYCLE SERVICES

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Daniel R. Waller, a sole proprietor, dba Precision Motorcycle Services for 2,281 square feet of industrial space in Building 225, Unit B, at 6150 Francis Botello Road, at the Santa Barbara Airport, effective August 1, 2011, for a monthly rental of \$2,678, exclusive of utilities.

Approved the recommendation; Agreement No. 201144

9. SUBJECT: JUNE 2011 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Gilbert/Griffin. Unanimous voice vote.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Roger Aceves

ACTION: The Liaisons were not present.

ADMINISTRATIVE REPORTS

10. SUBJECT: T-HANGAR LOTTERY APPLICANTS

RECOMMENDATION: That Airport Commission add the sole applicant for the period April-June, Mr. Ronald Fendon, to the Airport T-Hangar Waiting List.

ACTION: Motion/Second for approval by Commissioners Gilbert/Griffin. Unanimous voice vote.

11. SUBJECT: PROPOSED AIRLINE RATES AND CHARGES

RECOMMENDATION: That Commission recommend approval of the annual Airline Terminal building space square footage rate of \$77; a boarding bridge fee of \$42 per turn; and landing fee of \$2.50 per thousand pounds of gross landed weight effective August 17, 2011 through June 30, 2012.

ACTION: Motion/Second for approval by Commissioners Griffin/Colbert. Unanimous voice vote.

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Master Plan
 4. Airline Terminal Public Arts Program
 5. Airline Terminal Grand Opening Events
- C. Capital Projects
1. Airport Terminal Improvement Project

ACTION: Presented.

ADJOURNMENT

7:33 p.m., on order of Chair Martin.